Macmillan in Lanarkshire Volunteering Application Form

Thank you for applying to be a volunteer with Macmillan in Lanarkshire. We ask you to complete this application form to enable us to get to know you and match you with suitable roles. If you are unsure about any part of the form or have any queries about volunteering please contact the Volunteer Manager as below:

PERSONAL DETAILS

|  |  |
| --- | --- |
| First name |  |
| Surname |  |
| Home address |  |
| Postcode |  |
| Phone number (day) |  |
| Phone number (eve) |  |
| Email address |  |

|  |
| --- |
| **Which volunteer role(s) are you interested in\*?** Please tick:  Cancer Information and Support Service Volunteer  Move More Gentle Movement Lead Volunteer  Move More Motivator Volunteer  Move More Gardening Volunteer |

**\*Please be aware that we may not always be recruiting for all roles/locations**

|  |
| --- |
| **How did you find out about this volunteering opportunity?** |

CURRENT SITUATION

Are you:

Student  Employed  Unemployed  Retired Other

### RELEVANT QUALITIES AND SKILLS

Please give details of any qualities and skills you feel may be relevant to your application.

|  |
| --- |
|  |

EXPERIENCE

Please summarise any experience (paid or voluntary) that you consider to be relevant, starting with the most recent. Please attach a separate sheet if required. Qualifications and training aren’t required but if you have any that you feel are relevant you could include them too.

|  |  |
| --- | --- |
| Approx. dates | Relevant experience |
|  |  |

|  |  |
| --- | --- |
| If you have been affected by cancer would you be willing to share your story to help promote our services? | Yes  No |
| If you speak any languages other than English please give details |  |

# SAFEGUARDING AND DISCLOSURE

# If you are offered a volunteering role with Macmillan in Lanarkshire we will ask you to complete a criminal convictions form. A conviction will not necessarily exclude you from volunteering but we are legally obliged to ask you to provide this information. For most volunteering roles PVG/Disclosure Scotland checks will need to be completed – we will support you with this.

REFERENCES

We require two written references for all applicants. Please give the names and contact details of two referees who can testify to your reliability and trustworthiness. They must not berelated to you.

We contact referees by email whenever possible as it’s quicker and cheaper than post, so **please include referees’ email addresses** if possible.

|  |  |
| --- | --- |
| Referee name:  **E-mail:**  Phone number:  Address:  Relationship to you: | Referee name:  **E-mail:**  Phone number:  Address:  Relationship to you: |

Signed**………………………………………** Date**………………………**

|  |
| --- |
| The personal information on this form is being collected for the purposes of recruiting and selecting volunteers for Macmillan in Lanarkshire. By submitting this application you give consent for your information to be held for these purposes. The information on this form will be stored in line with CultureNL data protection policies and will be destroyed after 6 months if you do not become a Macmillan in Lanarkshire volunteer. |

Macmillan Volunteer Manager, Motherwell Library, 35 Hamilton Rd Motherwell ML1 3BZ. Phone: 01698 332839 Email:macmillan@culturenl.co.uk

**Volunteer Equalities Monitoring Form \*ID code:**

By completing this form you will be helping us to ensure that we are engaging effectively with all our communities in Lanarkshire. This form is **optional** and you are not required to complete it. Your identity will be kept anonymous and your answers will be treated with the strictest confidence. To protect your privacy you should not write your name on this questionnaire.

All information will remain anonymous and will only be used for statistical purposes. Please only complete sections you are comfortable with.

**How would you describe your gender:**

Man (including trans man)  Woman (including trans woman)

Non binary  In another way  Prefer not to say

**Age:**

18 – 24  25 – 34  35 – 44  45 – 54  55 – 64

65 – 74  75 plus  Prefer not to say

**Disability**

The Equality Act 2010 defines a person with a disability as:

A person who has a physical or mental impairment that has a substantial or long-term adverse effect on their ability to carry out normal day-to-day activities.

**Do you consider yourself to have a disability?**

Yes  No  Prefer not to say

**Have you ever been diagnosed with cancer?**

Yes  No  Prefer not to say

**Which of the following options best describe how you think of yourself?**

Heterosexual/Straight  Gay  Lesbian  Bisexual

Other sexual orientation  Prefer not to say

**Please Turn Over**

**Ethnicity**

Ethnic group categories are not about nationality, place of birth or citizenship. They are about the group to which you as an individual perceive you belong. Please tell us which option best describes your ethnic group or background by ticking the appropriate box.

Prefer not to say

**White:**

Scottish  Other British  Irish  Gypsy/Traveller  Polish

Other White ethnic group:………………………………..

**Mixed or multiple ethnic group:**

Any mixed or multiple ethnic group:……………………………………………………….

**Asian, Asian Scottish or Asian British:**

Pakistani  Indian  Bangladeshi  Chinese

Other:………………………………………………………

**African**

African, African Scottish or African British  Other:……………………………………..

**Caribbean or Black, Caribbean or Black Scottish or Caribbean or Black British:**

Caribbean  Black  Other:……………………………………………………..

**Other ethnic group**

Arab, Arab Scottish or Arab British  Other:……………………………………..………

**What religion, religious denomination or body do you belong to?**

None  Church of Scotland  Roman Catholic  Other Christian:……….....

Muslim  Buddhist  Sikh  Jewish

Hindu  Another religion or body:…………………….  Prefer not to say

\*This form will carry a unique identification number and only the Macmillan in Lanarkshire team will be able to match it to your name. This helps us track our volunteers in terms of equalities. However if you do not wish your name to be linked please tick this opt out box.

**Thank you for taking the time to complete this form.**